

20<sup>th</sup> October, 2011

Dear SHPHK members,

Notice is hereby given that an adjourned Extraordinary General Meeting (EGM) will be held at the time and place mentioned below with the same agenda:

**Date & Time:** 24<sup>th</sup> October, 2011 (Monday) at 6.30pm

**Venue and Address:** SHP Drug Education Resources Center, 13/F Kingsfield Centre,  
18 Shell Street, North Point, Hong Kong.

### Agenda

#### **1. Adoption of Statement of Accounts 2010 of SHPHK**

The Statement of Accounts in the year 2010 shall be presented and proposed for adoption by the Hon. Treasurer.

For the agenda to be valid, at least one-third of the total number of Voting Members is needed for approving the resolution. Therefore, your presence at the EGM is highly appreciated.

If you are unable to attend the EGM, please cast your vote by returning the proxy form to SHP on or before **22<sup>nd</sup> October, 2011**.

Thank you very much for your attention and cooperation.

Yours sincerely,

Stephanie Ng  
Secretary, SHPHK

**If you are unable to attend the Extraordinary General Meeting, please cast your vote by returning this proxy form to the Society of Hospital Pharmacists of Hong Kong via mail.**

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Proxy Form

I/We [Name of member] \_\_\_\_\_

of [Address] \_\_\_\_\_

[Membership No.] \_\_\_\_\_

hereby appoint

the Chairman of the meeting or [Name] \_\_\_\_\_

of [Address] \_\_\_\_\_

to act as my/our proxy to attend and, on a poll, vote for me/us and on my/our behalf at the EGM of the Society to be held on 24<sup>th</sup> October, 2011, at 6.30pm in SHP Drug Education Resources Center, 13/F Kingsfield Centre, 18 Shell Street, North Point, Hong Kong and at any adjournment thereof and to exercise all rights conferred on proxies under law, regulation and the Articles of Association of the Society). <sup>(Note 1)</sup>

I/We wish my / our proxy to vote as indicated below in respect of the resolutions to be proposed at the meeting. Please indicate how you wish your vote to be casted on a poll by ticking the appropriate box next to each resolution. <sup>(Note 2)</sup>

Resolution	For	Against
<b>1. Adoption of Statement of Accounts 2010 of SHPHK</b> The Statement of Accounts in the year 2010 shall be presented and proposed for adoption by the Hon. Treasurer.		

NOTES:

1. The person appointed as proxy may exercise all the rights conferred on proxies under law, regulation and Association of the Society.
2. If you return this proxy form without indicating as to how your proxy is to vote on any particular matter, the person appointed as your proxy will exercise his discretion as to whether the votes, and, if so, how and, unless instructed otherwise, he may also vote or abstain from voting as he think fit on any other business (including amendments to resolution) which may properly come before the meeting.
3. This proxy form must be signed and dated by the member or his attorney duly authorized in writing.
4. To be valid, this proxy form must be completed and delivered to the Society at least 48 hours before the meeting; or adjourned meeting or 24 hours before a poll is taken, if the poll is not taken on the same day as the meeting or adjourned meeting.
5. Completion and delivery of this proxy form will not preclude you from attending and voting at the meeting if you so wish.